

## Candidate 91231

### Education and Qualifications

### Employment

**September 2014 – September 2016 Accessories Sales Assistant: Concession- Cheshire Oaks, Department Store**

**Responsibilities:**

- Till transaction and end of day cashing up.
- Manning the fitting room.
- Keeping on top of stock
- Maintaining standards on the shop floor
- Ensuring customers meet their needs with the products.
- Understanding of the sales data to understand what stock is doing well for the company.
- Visual merchandising
- Contributing to events. For example Vogue Manchester Fashion event.

**November 2012 – September 2013 Sales Assistant: Fashion Retailer, Chester**

**Responsibilities:**

- Daily paperwork and transactions
- Manning the fitting room
- High focus on selling skills.
- Stock control
- Visual Merchandising
- Maintaining store standards.
- Deputising manager when needed, tasks such as amending rotas and attending concessions meetings

**November 2011 – August 2012 Sales Assistant: Fashion, Arndale Centre**

**Responsibilities:**

- Stock control
- Taking and tracking orders for customers
- Visual Merchandising
- Daily paperwork and transactions
- Maintaining daily store standards
- Contributing to season launches
- Mentoring/Training new staff

**September 2009 – August 2012 Finance Assistant:**

**Responsibilities:**

- Processing expenses
- Organising payments with the managing director.
- Have locked up when needed.
- Basic knowledge of Sage Accounting software

**For more information, contact R3 Resourcing**

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